



Privacy Policy

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PRIVACY POLICY

Australis College is committed to protecting the privacy of your personal information.

Security of Information

Australis College's web environment, internal network and databases are protected from unauthorised access using current technologies. You should be aware there are inherent risks associated with the transmission of information via the Internet. For those who do not wish to transmit specific information across the Internet, the company provides alternative ways of providing information eg: forms may be printed and lodged by facsimile transmission or post. All documentation, whether electronic or printed, generated by or on behalf of the company from which personal information may be collected as a part of the transaction process, the primary purpose of which is to provide products or services, will carry the following statement concerning privacy:

"Australis College respects stakeholders' privacy at all times. When processing your application or submissions we collect personal information about you for the primary purpose of providing you with a high level of customer service. We may also use this information to inform you of other related products and services which may be available. As we value your privacy we do not make your personal information available to other organisations without your explicit consent, and you have the right to gain access to your information at any time."

Australis College will keep all personal information and evidence provided for assessment secure and confidential. We will not sell, rent, or share your confidential information for our internal use or with any outside source except that which is expressed and disclosed on our website. Australis College will take any and all reasonable measures to protect all of your personal information and assessments in our possession. All of our staff that deals with personal information are made aware of the Privacy Act.

Please direct privacy related enquiries to the Compliance Manager on +61 7 3510 3599 or by email to student.services@australiscollege.com.au.

The Data we collect

Emails and Electronic Forms

Your personal information will only be used for the purposes for which you have provided it and added to Australis College's internal database and mailing lists. Your email address will not be added to a mailing list other than Australis College's, unless you subscribe to this information or to a mailing list provided via our website or one of our industry partners.



Where you choose to send Australis College a completed electronic form that includes your personal details, we collect personally identifiable information such as name, address, email and other contact or request details. The information collected by email or electronic forms will be used only for the purpose for which you provide it, and will not be disclosed without your consent, except where authorised or required by law. Information provided to a third party will only be done so for the purposes for which you provided your information. The privacy policy of any third parties receiving the information must be as stringent as Australis College's policy otherwise the information will not be passed on.

Notice to Share Information

At various times Australis College may be requested to provide information in relation to your enrolment status and/or completion of one of Australis College's training programs by an interested third party. These third parties may include, but are not limited to; State & Federal Government Agencies, your employer, registered Industry Association or Body such as the Finance Brokers Association of Australia or Mortgage & Finance Association of Australia , Governing Bodies, Aggregator or Franchisor.

Unless otherwise requested by you we hereby provide you with notice that such information may be provided to interested third parties. You can request that this information not be shared with all or any specific interested third party via email to student.services@australiscollege.com.au or facsimile (07) 3230 3888.

Website Statistics

When you visit Australis College's website, our Internet Service Provider (ISP) makes a record of your visit and logs the following information for statistical purposes:

- user's server address
- user's top level domain name eg. .com, .gov, .au, .uk etc
- date and time of visit to the site
- pages accessed and documents viewed
- previous site visited
- type of browser used
- platform used (Windows, UNIX etc.)
- search terms typed in if you found Australis College via a search engine

The data listed above is collected for the following purposes:

- Website and system administration, including monitoring to prevent security breaches
- Enhancement of the website to the user's needs
- Research and development



Publishing Personal Information

Australis College will only publish personal information if it has been collected for this purpose with your express knowledge, and if you have consented to the disclosure. When giving such consent you should be aware that information published on this site is possibly accessible by millions of users globally, that it will be indexed by search engines and that it may be copied and used by any web user. This means once the information is published on this site, Australis College will have no control over its subsequent use and disclosure. No attempt will be made to identify users or their browsing activities, except in the unlikely event that a law enforcement (or other government) agency exercises a legal authority to inspect ISP logs (e.g. by warrant, subpoena, or notice to produce).

Credit Reporting Notice

Australis College retains the right to:

Disclose to a credit reporting agency certain personal information about you including: identity particulars; the amount of original purchases; payments which may become more than 60 days overdue; any serious credit infringement which Australis College believes has been committed.

Obtain from a credit reporting agency a report containing personal credit information about you and a report containing information about your commercial activities or commercial credit worthiness.

