



BSB50415 Diploma of Business Administration

Delivery Method: Online Live

Office Location: 10/50 Sanders Street,
Upper Mount Gravatt QLD 4122

Course Duration: Based on a 12 month duration

Study Mode: Based on a Full Time study load

Payment Options Available: Fee for Service

Unit of Study Code	Unit of Study Name	EFTSL	Start Date	End Date
BA19FT5-1	Diploma of Business Administration 2019 Full Time Intake 5 - Stage 1	0.231	22/07/2019	11/10/2019
			29/07/2019	18/10/2019
			5/08/2019	25/10/2019
			12/08/2019	1/11/2019
			19/08/2019	8/11/2019
			26/08/2019	15/11/2019
			2/09/2019	22/11/2019
			9/09/2019	29/11/2019
			16/09/2019	6/12/2019
			23/09/2019	13/12/2019
			30/09/2019	20/12/2019
			7/10/2019	27/12/2019
			14/10/2019	3/01/2020
			21/10/2019	10/01/2020
			28/10/2019	17/01/2020
			4/11/2019	24/01/2020
			11/11/2019	31/01/2020
			18/11/2019	7/02/2020
			25/11/2019	14/02/2020
			2/12/2019	21/02/2020
			9/12/2019	28/02/2020
16/12/2019	6/03/2020			
23/12/2019	13/03/2020			
30/12/2019	20/03/2020			
BA19FT5-2	Diploma of Business Administration 2019 Full Time Intake 5 - Stage 2	0.442	22/07/2019	1/11/2019
			29/07/2019	8/11/2019
			5/08/2019	15/11/2019
			12/08/2019	22/11/2019
			19/08/2019	29/11/2019
			26/08/2019	6/12/2019
			2/09/2019	13/12/2019
			9/09/2019	20/12/2019
			16/09/2019	27/12/2019
			23/09/2019	3/01/2020
			30/09/2019	10/01/2020
			7/10/2019	17/01/2020
			14/10/2019	24/01/2020
			21/10/2019	31/01/2020
			28/10/2019	7/02/2020
			4/11/2019	14/02/2020
			11/11/2019	21/02/2020
			18/11/2019	28/02/2020
			25/11/2019	6/03/2020
			2/12/2019	13/03/2020
			9/12/2019	20/03/2020
16/12/2019	27/03/2020			
23/12/2019	3/04/2020			
30/12/2019	10/04/2020			
6/01/2020	17/04/2020			
13/01/2020	24/04/2020			
20/01/2020	1/05/2020			
27/01/2020	8/05/2020			
3/02/2020	15/05/2020			
10/02/2020	22/05/2020			
17/02/2020	29/05/2020			
24/02/2020	5/06/2020			
2/03/2020	12/06/2020			
9/03/2020	19/06/2020			
16/03/2020	26/06/2020			
23/03/2020	3/07/2020			
BA19FT5-3	Diploma of Business Administration 2019 Full Time Intake 5 - Stage 3	0.327	22/07/2019	10/01/2020
			29/07/2019	17/01/2020
			5/08/2019	24/01/2020
			12/08/2019	31/01/2020
			19/08/2019	7/02/2020
			26/08/2019	14/02/2020
			2/09/2019	21/02/2020
			9/09/2019	28/02/2020
			16/09/2019	6/03/2020
			23/09/2019	13/03/2020
			30/09/2019	20/03/2020
			7/10/2019	27/03/2020
			14/10/2019	3/04/2020
			21/10/2019	10/04/2020
			28/10/2019	17/04/2020
			4/11/2019	24/04/2020
			11/11/2019	1/05/2020
			18/11/2019	8/05/2020
			25/11/2019	15/05/2020
			2/12/2019	22/05/2020
			9/12/2019	29/05/2020
16/12/2019	5/06/2020			
23/12/2019	12/06/2020			
30/12/2019	19/06/2020			
6/01/2020	26/06/2020			
13/01/2020	3/07/2020			
20/01/2020	10/07/2020			
27/01/2020	17/07/2020			
3/02/2020	24/07/2020			
10/02/2020	31/07/2020			
17/02/2020	7/08/2020			
24/02/2020	14/08/2020			
2/03/2020	21/08/2020			
9/03/2020	28/08/2020			
16/03/2020	4/09/2020			
23/03/2020	11/09/2020			
30/03/2020	18/09/2020			
6/04/2020	25/09/2020			
13/04/2020	2/10/2020			
20/04/2020	9/10/2020			
27/04/2020	16/10/2020			

		4/05/2020	23/10/2020
		11/05/2020	30/10/2020
		18/05/2020	6/11/2020
		25/05/2020	13/11/2020
		1/06/2020	20/11/2020
		8/06/2020	27/11/2020
		15/06/2020	4/12/2020
		22/06/2020	11/12/2020
		29/06/2020	18/12/2020
		6/07/2020	25/12/2020

***Stage 1 includes the following units of competency:**

- BSBADM406 Organise business travel
- BSBADM503 Plan and manage conferences

**** Stage 2 includes the following units of competency:**

- BSBADM502 Manage meetings
- BSBADM506 Manage business document design and development

***** Stage 3 includes the following units of competency:**

- BSBCLUS01 Manage quality customer service
- BSBMGT502 Manage people performance
- BSBPMG522 Undertake project work
- BSBADM504 Plan and implement administrative systems