

BSB30415 Certificate III in Business Administration

Queensland Funding Co-Contribution Fee Schedule				
Unit Code	Unit of Competency Title	Unit of Competency Fee		Total Hours
		Non-Concession	Concession	
BSBWOR301	Organise personal work priorities and development	\$10.00	\$1.00	78
BSBITU307	Develop keyboarding speed and accuracy	\$10.00	\$1.00	103
BSBWHS201	Contribute to health and safety of self and others	\$10.00	\$1.00	68
BSBDIV301	Work effectively with diversity	\$10.00	\$1.00	80
BSBCUS301	Deliver and monitor a service to customers	\$10.00	\$1.00	80
BSBCMM301	Process customer complaints	\$10.00	\$1.00	69
BSBWRT301	Write simple documents	\$10.00	\$1.00	88
BSBITU313	Design and produce digital text documents	\$10.00	\$1.00	178
BSBITU306	Design and produce business documents	\$10.00	\$1.00	148
BSBADM307	Organise schedules	\$10.00	\$1.00	58
BSBITU314	Design and produce spreadsheets	\$10.00	\$1.00	83
BSBITU309	Produce desktop published documents	\$10.00	\$1.00	108
BSBITU312	Create electronic presentations	\$10.00	\$1.00	63
Total Co-contribution Fee		\$130.00	\$13.00	

Co-contribution Payment Options	
Upfront Fee	Full co-contribution fee to be paid on enrolment
Payment Plan	Non-Concession - 13 x monthly instalments of \$10.00 Concession - N/A

Note to Students:

If you have been granted credit transfers, these will be applied to your enrolment and your total co-contribution fee will reduce at the unit of competency level.

Effective Date	Version
21/10/2019	1.0
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